



Summer Music Director

TEAM: OPERATIONS

REPORTS TO: OPERATIONS COORDINATOR

Position Description:

The Summer Music Director is responsible for developing and leading all music opportunities for Summer Program operations. The Summer Music Director will work collaboratively alongside other Summer Staff leadership to provide music for a wide array of Zephyr Point campers and guests. Primary responsibilities will include developing music program for campers ages 6-17, coordinating music for weekly worship services for Zephyr Point guests, and providing support for adult conference offerings. The Music Director must be well organized, able to work both collaboratively and independently, and able to confidently lead music offerings in a variety of contexts and with diverse audiences.

Job Duties:

Responsibilities

- Work alongside the Day Camp Coordinator and Youth Camps Coordinator to prepare and facilitate music offerings for all camps
- Work alongside Seminary Intern to prepare weekly musical worship offerings for Sunday Morning Worship and Wednesday Evening Vespers services
- Work alongside Adult Program Assistant to provide support for adult conference offerings, including the Summer Music Conference (July 23-28)
- Facilitate a 45-minute daily music education activity rotation with Day Campers (ages 6-13)
- Teach and practice camp songs with other camp counselors during staff training and throughout the summer
- Maintain a flexible schedule while balancing a variety of program offerings
- Effectively build rapport with campers, counselors, and Zephyr Point staff
- Role-model inclusive behavior and facilitate a positive group culture
- Maintain high energy, positive attitude, and focus on campers' and counselors' safety and enjoyment of program
- Aid with daily check-in/check-out & transportation for Day Camp program (when assigned)
- Participation in intentional community as a member of the Zephyr Point Summer Staff
- Other duties may be assigned.*

Qualifications:

Required Qualifications

- A minimum of one year out of High School by June 2024
- Ability to pass a criminal background check
- Experience leading music in a group setting
- Ability to play a musical instrument such as guitar or piano and provide vocals for a variety of music offerings ranging from camp songs to hymns
- Have a passion for music and music education
- Proficient soft-skills necessary to support youth and children's mental health and emotional challenges
- Strong decision-making skills, ability to work without direct supervision and adaptable to changing, dynamic environments
- Ability to manage a classroom-like environment with lots of energy
- Professionalism in attitude and appearance
- Ability to manage self-care and energy throughout a busy and intense summer season

Required Certifications – Must be obtained by the first day of camp

Certifications must be valid through employment end date.

- CPR/First Aid certification (Provided during staff training week, if needed)
- Youth Mental Health First Aid certification (Provided during staff training week, if needed)

Preferred Qualifications

- College degree or coursework in music or other related fields
- Proficiency in Spanish
- Previous experience working in a camp setting
- Experience facilitating and performing for groups of all ages

Required Physical Demands

- Ability to walk and stand on feet nearly 8 hours a day.
- Ability to walk up and down a minimum of 20 flights of stairs a day with campers.
- Ability to withstand long days in the sun and heat as well as cold windy days.
- Ability to carry up to 50lbs

Work Schedule:

The Music Director position begins June 7th, 2024 and terminates on August 11th, 2024. The Music Director is expected to maintain a flexible and changing schedule throughout the summer that is dependent on the camp and conference offerings for the week. The Music Director will work with Zephyr Point year-round staff on a regular basis to develop a manageable schedule given the program offerings scheduled for the week ahead. There will be some weeks where primary job responsibilities will take place Monday-Friday 9:00am – 4:00 pm, while others will require many night and weekend hours. The Music Director is expected to be present on Sunday mornings to provide music for Worship. A consistent schedule throughout the summer cannot be guaranteed but the goal will be to make the schedule as consistent as possible.

Compensation and Benefits:

- Compensation: \$3,750 total for the summer
- Housing in Lakeview Lodge (June 6th – August 12th)
- Meals provided Monday-Friday through term of employment
- Travel and certification stipends are available

*The statements herein are intended to describe the general nature and level of the position, but are not necessarily a complete list of responsibilities, duties and skills required of employee(s) so classified. As such, responsibilities, duties, and required skills may be changed, expanded, reduced, or deleted to meet the business needs of Zephyr Point Presbyterian Conference Center. Zephyr Point Presbyterian Conference Center abides by employment at-will, which permits the Company to change the terms and conditions of employment with or without notice, including, but not limited to termination, demotion, promotion, transfer, compensation, benefits, duties, and location of work. Neither this job description nor any other written or verbal communications are intended to create a contract of employment or a promise of long-term employment. Employment-at-will may be terminated with or without cause and with or without notice at any time by the Employee or by Zephyr Point Presbyterian Conference Center.

I have read, understand, and accept this job description as defined above.

Employee Name

Employee Signature